

**Portland Board of Education
Policy Meeting
December 13, 2023**

Attending: Superintendent Charles Britton. Pupil Services Administrator, Dawn Davis, Tim Lavoy, Meg Scata and Patricia Dean. Excused absence: Laurel Steinhauser.

The meeting was called to order at 1:02PM.

Policy 5211. Kindergarten Enrollment Discussion took place about the plan for enrollment for entry to Kindergarten on September 1st at the November Policy Committee meeting. Dr. Britton presented the updated policy, discussed expected enrollment and the waiver process. The committee agrees that policy has a sound plan for parental requests to waive the required age of 5 (five) for entrance to kindergarten - September 1, 2024. The request can be made to the principal and a school readiness assessment will be conducted. The deadline for the request for waivers is May 1, 2024. The policy is ready for a First Reading.

Policy Committee reviewed the CAFE Policy Update dated December the 8th, 2023. The policy update is extensive with recommended and mandated policies for boards to consider as we are required to enact the new legislation of 2023. The Policy Committee can expect these policies to be ready by early spring. See the meeting notes in RED. The policies are:

Update Section	Subject	Policy Number(s) Impacted	Policy Topic	Is Policy Language Required?
A.	The Connecticut School Climate Policy Spring 2024	5131.911	Connecticut School Climate Policy	Yes CAFE's mandated sample policy provided.
B.	An Act Concerning Teachers and Paraeducators Spring 2024	4115	Educator and Leader Evaluation and Support	No CAFE's recommended sample policy and appendix provided.
C.	An Act Concerning Teachers and Paraeducators Refer this to Personnel for review of current practices for Exit Interviews	4117.6	Exit Survey/ Interviews	No A sample policy provided.
D.	An Act Concerning Financial Literacy Instruction	6146	Graduation Requirements	No CAFE's recommended sample policy is provided.

	Spring 2024 with other changes to Grad requirements			
E.	Cheating/Plagiarism/ Academic Dishonesty No change at this time AI will influence future changes	5121.3	Academic Dishonesty: Cheating/Plagiarism	No CABE's recommended sample policy and regulation is provided.
F.	An Act Concerning Mandate Relief and Other Technical and Assorted Revisions to the Education and Early Childhood Education Statutes	9323 9324	Construction of the Agenda Discussion required with entire board. Advance Delivery of Meeting Materials	No A sample bylaw provided. No A sample bylaw provided.
G.	An Act Making Certain Revisions to the Education Statutes Does not apply to Portland	5142.4	School Resource Officer	No CABE's recommended sample policy and regulation is provided.

Policy 1330 Community Relations - Use of School Facilities Forms 1 -4 Last update was January 3, 2017.

The policy is being reviewed due to increased building costs. Patricia Dean did extensive research about the ever-increasing costs for supplies, utilities and labor. The data indicates that we need to increase the fees charged to any organization that is using our facilities.

Discussion followed and we will update the fee schedule to reflect increased costs.

Meeting was adjourned at 2:05PM

Respectfully submitted.

**Meg Scata
Policy Committee Chair**