

**Portland Board of Education
Personnel Subcommittee
Minutes of Wednesday, September 17, 2025 @ 11:15 am**

Committee Members Present:

Laurel Steinhauser
Dave Murphy
Sarah Spear

Committee Members Absent:

None

Administration Present:

Dr. Charles D. Britton, Superintendent of Schools
Stephanie Fragola, Assistant to the Superintendent for Business and Financial Affairs

Others Present:

Jon Hipsher, M&J
Chris Tracey, Shipman & Goodwin

1. Call to Order and Roll Call

L. Steinhauser called the meeting to order at 11:15 am

2. 30-hour Floater Custodian Position

Tabled

3. Executive Session

a. Transportation Contract Negotiations

L. Steinhauser moved to enter into executive session, inviting Dr. Britton and J. Hipsher, seconded by S. Spear. Unanimously approved. MOTION CARRIED.

Entered Executive Session: 11:28 am

Exited Executive Session: 1:30 pm

4. Executive Session Action - none

5. Adjourn

The meeting was adjourned at 1:31 pm