

**Portland Board of Education  
Budget Meeting  
Tuesday, January 11, 2022 @ 7:00 pm**

**Note: Due to the Covid-19 pandemic, attendees participated via in person and Zoom**

**1. Call to Order**

Sharon Peters, Chairperson, called the meeting to order at 7:00 pm

BOE Members Present: Sharon Peters, Lauren Christensen, Meg Scata, Laurel Steinhauser, Tim Lavoy, Stacey Benham, and Dave Murphy

Administration Present: Superintendent Dr. Charles Britton, Stephanie Fragola Assistant to Superintendent for Business and Financial Affairs, Dawn Davis Director of Student Services, Eric Martin Director of Curriculum, Instruction, and Technology, and Ryan Walstrom Principal Gildersleeve School

**2. Introduction – Mrs. Sharon Peters, Board of Education Chair  
Dr. Charles D. Britton, Superintendent of Schools**

**3. Public Comments - none**

**4. Review/Discussion – 2022-2023 Superintendent of Schools Proposed Budget Review, discussion and action upon budgetary matters for the forthcoming fiscal year. Board members and the public are advised that the Board may vote to approve the budget for the next fiscal year at this Budget Meeting. Action may also be taken to revise or modify the proposed budget.**

Dr. Britton reviewed the process of building the budget. The budget has been vetted by all building administrators and central office administration. Dr. Britton expressed his appreciation to all contributing members. The presentation was distributed. Reviewed alignment of budget priorities and the five Board of Education goals. Noted the request for an Assistant Principal at the secondary school. The total request for 2022-2023 is \$22,871,814 which is a 3.11% increase over last year. Reviewed Grant Revenue sources aside from LEA. Discussion on technology needs and Capital Improvement requests. Dr. Britton stated they will not be making any requests in this budget for any major improvements. The high school track proposal to the town discussed. ESSER II and ESSER III fund allocation recommendations presented.

**5. Questions and Answers – Dr. Charles D. Britton, Superintendent of Schools**

Board members inquired about the timing for the track request. Dr. Britton stated his hope is that it would be in this year's budget and to start the process in the summer. Discussion on electricity savings, library book cuts (due to electronic book usage increase) and the volleyball program. Legal services entries clarified. S. Fragola will answer the Boards question on negotiation services line item at the next meeting on 1/13/2022.

**6. Possible Action Item – Approve 2022-2023 Superintendent of Schools Proposed – No Action**

## **7. Adjournment**

**M. Scata moved to adjourn the meeting at 9:04 p.m., seconded by T. Lavoy. Unanimously approved. MOTION CARRIED.**

Respectfully Submitted,

Tricia Dean, Clerk