

**Portland Board of Education
Regular Meeting
Tuesday, September 20, 2022 @ 7:00 pm**

Note: Due to the Covid-19 pandemic, attendees participated via in person and Zoom

1. Call to Order and Roll Call

L. Steinhauser, Chairperson, called the meeting to order at 7:00 pm

BOE Members Present: Laurel Steinhauser, Meg Scata, Dave Murphy, Tim Lavoy, Stacey Benham, Kim Nagy-Maruschock

Members Absent:- Lauren Christensen

Administration Present: Superintendent Dr. Charles Britton, Eric Martin, Director of Curriculum, Instruction and Technology

Student Representative: Leah Masal and Dorothy Riley

2. Pledge of Allegiance

3. Approval of Agenda

S. Benham motioned to approve the agenda, seconded by M. Scata. Unanimously approved. MOTION CARRIED.

4. Approval of Consent Agenda

A. Approval of August 16, 2022 Board of Education Retreat Meeting Minutes.

B. Approval of September 6, 2022 Board of Education Meeting Minutes

C. Approval of Out-of-State Field Trip PHS Cross Country to Randolph Center, VT September 30, 2022

D. Approval of Out-of-State Filed Trip PHS Business Class to E. Rutherford, NJ, October 18, 2022

A. M. Scata moved to approve the August 16, 2022 Board of Education Retreat meeting minutes, seconded by S. Benham. Unanimously approved, with one abstention by T. Lavoy. MOTION CARRIED

B. T. Lavoy moved to approve September 6, 2022 Board of Education meeting minutes, seconded by K Nagy-Maruschock. Unanimously approved. MOTION CARRIED

C. M. Scata moved to approve out of state field trip PHS cross country to Randolph Center, VT September 30, 2022, seconded by T. Lavoy. Unanimously approved. MOTION CARRIED

D. M. Scata moved to approve out of state field trip PHS business class to E. Rutherford, NJ October 18, 2022, seconded by D. Murphy. Unanimously approved. MOTION CARRIED.

5. Audience of Citizens – none

6. Portland Public Schools Spotlight – Portland High School Student Workers

Dylan Bernard reviewed the program. Introduced high school participants and technical job duties that include morning announcements, Board of Education meeting livestreaming, graduation events and many other live streaming events

- 7. Student Representative Report-** Leah Masal reported class of 2023 held a dodge ball fundraiser. PHS band will travel to the Big E. Dorothy Riley reported freshman elections were held last Thursday. Fall sports doing very well and football team undefeated.

8. Communications and Updates

- A. Superintendent's Report – Dr. Britton received pending retirement from M. McKinley. Received commitment of funding from federal connectivity grant. Received \$169,480 to purchase chromebooks and other hardware needed. \$77,130 also received through direct payment for 370 new chromebooks. Slight delay in shipment. M. Scata asked for updated inventory. Board of Selectmen next meeting will have the SLR architects for the track project on the agenda. Allocated grant funding for schools to use for HVAC upgrades has been approved, application due Dec, 1, 2022. ARPA funds can't be used but ESSER funds may be able to be utilized. Dr. Britton feels Brownstone is greatly in need of an HVAC upgrade. Will have discussions upcoming with the Board to prioritize locations to upgrade. The amount of grant funding ranges from 20-80 percent, no indication of what Portland will receive as of yet. Received communication from homeland security on ransomware threats we can anticipate. Nothing as of yet, but we are aware of issues out there. Cyber insurance has been renewed and training upcoming.
- B. Director of Curriculum, Instruction, and Technology Report – E. Martin submitted written report. Active summer planning season. Successful start to school year. November 8, 2022 PD Day reviewed. Data presentation on student achievement next month. Guidebook on response to bias and hate speech is a recommend read. Discussion on how this will guide staff in responding. This will be shared with several focus groups and committees as a first draft. Target date for Powerschool implementation is July 2023. Health & PE curriculum regional efforts happening.

9. New Business (Discussion/Possible Action)

- A. Board of Education Policies (1st readings)
1. 4113.12 Minimum Duty-Free Lunch Periods for Teachers
 2. 5113 Attendance/Excuses/Dismissal
 3. 5144.4 Physical Exercise and Discipline of Students
 4. 6142.101 Student Nutrition and Physical Activity (School Wellness Policy)
 5. 5145.511 Child Sexual Abuse and Assault Policy and Reporting Procedure
- Dr. Britton stated all these policies are under law requirements. Gave an overview of each policy. Will vote for approval at the next meeting.

10. Old Business (Discussion/Possible Action)

- A. 2022 Board of Education Committee Assignments – L. Steinhauser stated curriculum committee needs to be updated. Kim will be appointed and Laurel will join as well.

11. Committee Reports

- A. Curriculum – no report

- B. Policy – M. Scata – will meet 10/12/22
- C. Personnel – no report
- D. Buildings and Grounds – M. Scata -meeting in next couple weeks for track and HVAC
- E. Liaison
 - 1. CREC – M. Scata -meeting tomorrow at 11:30am
 - 2. Selectmen – D. Murphy - looking at new water meters, introduced new Public Works director and discussed cost of zoom meetings.
 - 3. Committee on Solidarity – no report, meeting at the same time as BOE
 - 4. Equity and Inclusion Coalition – T. Lavoy– meet Thursday
 - 5. School Facilities Study Committee – M. Scata – meeting in Oct. Final focus group at middle school last night. Dr. Britton hopes for a December conclusion report.
 - 6. Youth Services Advisory Board – S. Benham – upcoming events are Monster Mash in Oct, Halloween on Main, Come on Over 5k, and Christmas tree lighting in Dec.

12. Audience of Citizens – none

13. Board of Education Member Comments

- M. Scata -CABE policy procedure seminar coming up.
- K. Nagy-Marschock stated she is happy to be here and looks forward to the work ahead.

14. Executive Session - none

15. Executive Session Action - none

16. Adjournment

S. Benham moved to adjourn the meeting at 8:02 p.m., seconded by S. Benham. Unanimously approved. MOTION CARRIED.

Respectfully Submitted,

Tricia Dean, Clerk